

**MISSISSIPPI STATE UNIVERSITY**  
**Office of Planning Design and Construction Administration**

SECTION 01 630 – SUBSTITUTIONS AND PRODUCT OPTIONS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. Scope: To set forth the procedure and conditions for substitutions and to give the product options available to the Contractor.

1.2 PRODUCTS LIST

- A. Within thirty (30) days after the Contract has been signed, the Contractor will submit to the Professional five (5) copies of a complete list of all products proposed for installation.
- B. Tabulate the list by Specification sections.
- C. For products specified under reference standards, include with listing of each product:
  - 1. Name and address of Manufacturer.
  - 2. Trade name.
  - 3. Model, or catalog designation.
  - 4. Manufacturer's data.
  - 5. Performance and test data.
  - 6. Reference standards.

1.3 CONTRACTOR'S OPTIONS

- A. For products specified only by reference standards, select any product meeting product standards by any Manufacturer.
- B. For products specified by naming a minimum of three (3) products or Manufacturers, select any product and Manufacturer named.
- C. For product specified by naming one (1) or more products, but indicating the option of selecting equivalent products by stating "or equal" after specified product, Contractor must submit request, as required for substitution, for any product not specifically named.
- D. For products specified by naming only one (1) product and Manufacturer, an equivalent product will always be accepted if it is equal in all respects. The Contractor must submit a request for substitution as set forth in this Section.
- E. For products specified by naming only one (1) product and Manufacturer and stating no substitutions will be accepted, there is no option and no substitutions will be allowed. This option must have written approval by the Owner before bidding.

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1.4 SUBSTITUTIONS

- A. Professional will not consider requests for substitutions during bidding.
- B. Within thirty (30) days after the Contract has been signed, the Professional will consider formal requests from the Contractor for substitution of products in place of those specified. Include in the request:
  - 1. Complete data substantiating compliance of proposed substitutions with Contract Documents.
  - 2. For products:
    - a. Product identification including Manufacturer's name and address.
    - b. Manufacturer's literature: Product description, performance and test data and reference standards.
    - c. Samples.
    - d. Name and address of similar products on which product was used and date of installation.
  - 3. For construction methods:
    - a. Detailed description of proposed method.
    - b. Drawings illustrating methods.
  - 4. Itemized comparison of proposed substitutions with product or method specified.
  - 5. Data relating to changes in construction schedule.
  - 6. Accurate cost data on proposed substitution in comparison with product or method specified.
- C. In making request for substitution, Contractor represents:
  - 1. Proposed product, or method, has been investigated and determined that it is equal or superior in all respects to that specified.
  - 2. The same guarantee will be provided for substitutions as for product or method specified.
  - 3. Installation of accepted substitutions will be coordinated into the Work, making such changes required of work to be complete in all respects.
  - 4. All claims for additional costs related to substitution which consequently become apparent will be waived.
  - 5. Cost data is complete and includes all related costs under the Contract.
- D. Substitutions will not be considered if:
  - 1. Indicated, or implied, on shop drawings or product data submittals without formal request submitted in accordance with this Section.
  - 2. Acceptance will require substantial revision of Contract Documents.
  - 3. In the Professional's judgment, the product, or material, is not equal.

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PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

**\*\*\* End of Section \*\*\***