



**MISSISSIPPI STATE UNIVERSITY
STANDARD CHANGE ORDER FORM**

CHANGE ORDER NO. _____

Project Number: _____ Contract Date: _____

Project Title: _____

Location: _____

Original Contract Sum	\$ _____ . ____
Net Change by Previous Change Orders	\$ _____ . ____
Contract Sum Prior to this Change Order	\$ _____ . ____
Contract Sum Increase/Decrease/Unchanged by this Change Order	\$ _____ . ____
New Contract Sum including this Change Order	\$ _____ . ____

Original Notice to Proceed Start Date	_____
Original Contract Time	_____ Calendar Days
Net Change by Previous Change Orders	_____ Calendar Days
Contract Time Prior to this Change Order	_____ Calendar Days
Contract Time Increase/Decrease/Unchanged by this Change Order	_____ Calendar Days
New Contract Time including this Change Order	_____ Calendar Days
New Completion Date	_____

(ALL SIGNATURES MUST BE ORIGINAL)

Professional: _____

By: _____

Name & Title: _____ Date: _____

Contractor: _____

By: _____

Name & Title: _____ Date: _____

Owner: Mississippi State University

By: _____

Name & Title: Don Buffum, Director of Procurement and Contracts. Date: _____



MISSISSIPPI STATE UNIVERSITY™

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CHANGE ORDER NO. _____

PROJECT NO. _____

All of the provisions of the Original Contract not specifically changed by this Change Order remain the same. The Contractor is directed to make the following changes in this Contract:

The justification for this Change Order is as follows:

AS REQUESTED BY:

Mississippi State University	The Contractor
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MISSISSIPPI STATE
UNIVERSITY™

	The Professional		
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